



Property Address: \_\_\_\_\_

**NEIGHBOR AWARENESS:**

Your signature indicates that you are aware of the modifications that your neighbor is planning on making. If you have any concerns or objections to the plans, you may submit them in writing to the Management Company.

**FACING NEIGHBOR**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

**ADJACENT NEIGHBOR 1**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

**ADJACENT NEIGHBOR 2**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

**IMPACTED NEIGHBOR**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

**I UNDERSTAND AND AGREE:**

\_\_\_\_\_ No work on this request shall commence until written approval of the Association has been received. I UNDERSTAND DAILY FINES MAY BE ASSESSED TO MY ACCOUNT IF I FAIL TO FOLLOW THIS GUIDELINE.

\_\_\_\_\_ All improvements approved by the Association must be completed within one hundred twenty (120) days after approval. Failure to complete the work with the prescribed period of time will cause the approval to be AUTOMATICALLY rescinded and RESUBMISSION WILL BE REQUIRED. Extenuating circumstances should be brought to the attention of the Architectural Committee/Board of Directors via the Management Company.

\_\_\_\_\_ I understand this does not take the place of obtaining any required local, county, and/or state approvals for this improvement.

\_\_\_\_\_ The neighbors have reviewed the plans I am submitting for Architectural Approval. I understand neighbor objections do not, in themselves, cause denial. However, the Association may contact the neighbors to determine if their objections are applicable, if necessary.

Submitted By:

Name: \_\_\_\_\_  
Print Name Signature

Property Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Date: \_\_\_\_\_

